
Mighty Arrows Schooling at Home



Psalm 127:4-5

Like arrows in the hands of a warrior are children born in one's youth.
Blessed is the man whose quiver is full of them.

Co-op Guidelines

Volunteer and Attendance Policy

We are a true co-op in the sense that we need everyone's cooperation in order for us to function well. Our co-op has no paid positions, so we depend on everyone to volunteer. No family may attend co-op unless the parent (or a designated adult family member) has committed to serve during co-op hours and follows through faithfully on that commitment.

Due to the volunteer nature of our co-op, attendance and punctuality is crucial. If you know in advance that your family will miss a MASH class due to travel, dr. appointment, etc., please write your name on the calendar on the inside of our MASH cabinet on the date you will be out. Let someone on the leadership team know as well, and find someone to fulfill your teacher/aide duties. If you realize the night before or morning of that your family is unable to attend MASH due to illness or an emergency, it is your responsibility to contact Stacey Brown, and let her know. Under any circumstance, if you, as the parent, are unable to attend, in order for your children to be at co-op, an adult family member (Dad, Grandma, adult sibling, etc.) will need to attend and help in your place. It is not acceptable to drop your child(ren) off.

Sign Out/Sign In

Every parent has one of the three MASH blocks free of any teaching/aiding responsibilities. If you need to run a local errand, it may be done so during your off block. However, you must sign out on the sheet located inside our MASH cabinet door. List the time out, what adult in attendance will be responsible for your child(ren) while you are gone, and upon returning sign your time in. Please don't leave the premises without first notifying the person you are assigning responsibility for your child.

Classroom Policy

All of our teachers are volunteers who are graciously investing their time and energy in teaching our children. We expect everyone in the classroom to be respectful and supportive by coming to class willing to learn and help out as needed. Negative attitudes, complaints, and gossiping are contagious and not something we will entertain. Concerns can always be brought to the leadership team.

Parents in the classroom are expected to actively support the teacher in every way possible. Please do not expect the teacher to do all the work. Volunteers should be willing to work with the students, coordinate supplies, and help with set-up and clean-up. If the teacher does not give specific instructions, please ask how you can be of help. Parents and teachers should work together to maintain order in the classroom and deal with disruptive or disrespectful behavior when it occurs. Parents who have children under 2 who are not being swaddled will need to place their children in the nursery.

Students should come to class with diligent and respectful attitudes, expecting to listen and learn. They should come to class prepared with homework completed and having the supplies they need. Any student whose behavior is disruptive in class will be dealt with by the teacher according to the co-op's discipline policy.

Electronic Devices

No personal electronic devices shall be in use during class by students unless directed by their teacher to do so in order to facilitate learning.

The use of personal electronic devices by adults during class time sends the message that participation in learning is optional. Please set an example for the children and put away phones and tablets during class. If you must use your phone, please excuse yourself from the class and try to return in a timely manner.

Unless otherwise directed by a teacher, students are not permitted to use phones, games, tablets, ipods, or any other device/toy that may be a distraction. Teachers and parent volunteers have the right to confiscate any device/toy until the end of class.

Behavior and Dress Code Policy

Parents and students are expected to conduct themselves in a manner befitting the character and nature of Christ. Children should respect authority and honor the Lord's house. There will be no foul language, fighting, bullying, illegal substances (including vape and smoking) and defiant or deceitful behavior allowed.

We desire to please and honor the Lord in our clothing choices as well. Parents should make sure that they and their children are wearing modest and appropriate clothing when attending co-op and co-op events. Please do not wear anything that is too revealing or contains questionable language or images.

Parents should be mindful of their children's behavior and take action to correct them as necessary. If a parent is not available or able to correct their child's disruptive or disobedient behavior, another teacher or leader has the authority to deal with the child's action or attitude according to the discipline policy.

As Christians, it is our desire to live in accordance with God's Word and to pursue peace with all people. We will make every effort to resolve issues as they occur.

Behavior and Discipline Policy

Each teacher/helper will be responsible for enforcing the behavior policy in his/her own classroom. If a behavior or conduct problem arises, teachers are asked to correct students using the following progression of correction:

- 1st offense – Give verbal reminder of what the child is expected to do.
- 2nd offense – Give verbal warning. Child will be asked to move to another seat or area.
- 3rd offense – Notify leadership team who will speak with parent and have them remove the child from the class or activity. Child may not return to that class that day.
- Repeat offenses may result in permanent removal from the class.

Teacher Responsibility

- I will plan ahead so that I may utilize the supplies MASH has on hand and/or give parents ample time to contribute.
- I will be prepared. Be Prepared! BE PREPARED!
- I will make attendance a priority. If I must be absent, I will appoint someone to teach in my place.
- If I miss a class, I will clearly communicate (either through my sub or aide or a notification to parents) any homework assignments I expect to be completed for the next class.
- I will treat each student with respect and kindness and follow the behavior and discipline policy in all dealings with students.
- I will get PREAPPROVAL from the leadership team prior to making any purchases. I understand failure to do so will prevent me from being reimbursed. Upon approval, purchases will be reimbursed when a receipt is turned in.

Parent Responsibility

- I will fulfill my volunteer commitment as long as we belong to the group.
- I will assume full responsibility of my children at all times.
- I will arrive on time and remain at the church at all times until dismissal unless it is my free block and I have signed out and made arrangements for another adult to be responsible for my child.
- I will do anything I can to help out in the area in which I have committed to serve.
- If I must be absent, I will notify the leadership team so that a replacement can be found.
- If I have questions or concerns about my child's class or homework, I will communicate respectfully with the teacher. If issues arise, I will involve the leadership team.

Student Responsibility

- I will follow the behavior and dress code policy.
- I will remember that I am in a house of worship and respect it as such.
- I will only go in the areas assigned for co-op use. Sanctuary, kitchen, and youth kitchen are off limits.
- Food and drinks found in church classrooms do not belong to me. I will

not consume!

- Homework assigned is expected to be complete so that I can contribute in class.
- I will come to class prepared and be respectful of my teachers and helpers.

**As members of Mighty Arrows Schooling at Home, we have read, understand, and agree to abide by the policies set forth in this document.

Parent

Signature/Date_____

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Student(s)

Signature/Date_____